

Applicant Name: _____ Date: _____

Credit report obtained, reviewed and attached: Yes No Picture Identification: Yes No Type: _____

Background report obtained, reviewed and attached: Yes No Notes: _____

CURRENT EMPLOYMENT REFERENCE

Company Name: _____ Telephone: _____

Address: _____

Person spoken to: _____ Date: _____ Time: _____ a.m. p.m.

Currently employed? Yes No Permanent/Full-time? Yes No Applicant Salary: \$ _____

OTHER INCOME VERIFICATION

Source of Other Income: _____ Telephone: _____

Notes: _____

Person spoken to: _____ Date: _____ Time: _____ a.m. p.m.

Will other income continue? Yes No If so, how long? _____ Other income amount: \$ _____

LANDLORD REFERENCE

Current Address: _____

Person spoken to: _____ Date: _____ Time: _____ a.m. p.m.

Date of last inspection? _____ Rent paid on time? Yes No Tenant being evicted? Yes No

Did this Tenant have any pets? Yes No Did this Tenant smoke? Yes No Other: _____

Notices/Complaints? Yes No Problems/Damages: _____

Would you rent to this Tenant again? Yes No If No, why? _____

Previous Address: _____

Person spoken to: _____ Date: _____ Time: _____ a.m. p.m.

Rent paid on time? Yes No Was this Tenant evicted? Yes No Did this Tenant give notice? Yes No

Notices/Complaints? Yes No Problems/Damages: _____

Would you rent to this Tenant again? Yes No If No, why? _____

Previous Address: _____

Person spoken to: _____ Date: _____ Time: _____ a.m. p.m.

Rent paid on time? Yes No Was this Tenant evicted? Yes No Did this Tenant give notice? Yes No

Notices/Complaints? Yes No Problems/Damages: _____

Would you rent to this Tenant again? Yes No If No, why? _____

PERSONAL REFERENCES

Name: _____ Telephone: _____

Relationship: _____ Date: _____ Time: _____ a.m. p.m.

Notes: _____

Name: _____ Telephone: _____

Relationship: _____ Date: _____ Time: _____ a.m. p.m.

Notes: _____



SAMPLE

This page is intentionally left blank