

Landlord or Company Name: _____
 Address: _____
 Phone Number: _____
 Email: _____

Rental Reference

Date: _____
 To: _____
 Email Address: _____

Applicant's Name(s): _____
 Address of Property Rented: _____
 Occupancy Dates Reported: _____
 Actual Dates of Occupancy: _____

1	Were applicants on the Rental Agreement?	() Yes () No
2	How much was their Rent?	
	Was rent always paid on time?	() Yes () No
3	If no, how many late pays?	
	Were there late payments during the COVID-19 Protected Period (April 1, 2020 - Feb 28, 2022)?	() Yes () No
4	Were any payments declined for non-sufficient funds?	() Yes () No
	If yes, How many?	
5	Did the resident care for the property inside and out?	() Yes () No
	If no, please explain:	
6	Did the applicant report maintenance issues when they arose?	() Yes () No
7	Did they ever deny reasonable entry to the property?	() Yes () No
	Were there any verified complaints about the applicant(s)?	() Yes () No
8	If yes, how many?	
	Reasons:	
	Did applicant(s) receive any notices for violations of the rental agreement?	() Yes () No
9	If yes, how many?	
	Reasons:	
10	Was the applicant(s) easy to work with? Were they cooperative?	() Yes () No
11	Were there any unauthorized occupants or animals on the property?	() Yes () No
	If yes, please explain.	
12	Did the applicant(s) have <i>authorized</i> animals?	() Yes () No
	Were there any damages or repairs needed or performed because of the animals?	() Yes () No
14	Date of the most recent inspection of the property:	
	Were there any damages done to the property?	() Yes () No
15	If yes, please list:	
	How much did the damages cost?	
16	Any rent, fees, or damages still owing?	() Yes () No
	If yes, please list amount:	
17	Was the security deposit refunded?	() Yes () No
	If no, please list why:	
18	Are the applicant(s) in a documented payment arrangement?	() Yes () No
	Are the payments current?	() Yes () No
	Did you file an eviction against the applicant(s)?	() Yes () No
	If yes, what was the reason for the action?	
19	Was an eviction judgement awarded against the applicants during the COVID-19 Protected Period (April 1, 2020 - Feb 28, 2022)?	() Yes () No
20	Did the applicant give you notice to move?	() Yes () No
21	Did the landlord initialize the termination of tenancy	() Yes () No
22	Did the applicant(s) give proper notice to vacate if required?	() Yes () No
	If no, please explain:	
23	Would you rent to the applicant(s) again?	() Yes () No
24	Are you related to the applicant(s) in any way?	() Yes () No
	If yes, what is your relationship:	
25	Is there anything I should know about that I haven't asked you?	() Yes () No
	If so, please list:	

Name of person providing the information: _____

Title: _____

Phone number: _____

Email: _____

Signature: _____